

OFFICIAL MINUTES - TOWN OF WESTFORD - Richland County

The Town Board meeting for **October** was held on Thursday **October 2nd**, 2025, at 7:00 pm at St. Anthony's School in Germantown.

CALL TO ORDER: Chair Frank called the meeting to order at 7:01pm

PLEDGE OF ALLEGIANCE

THOSE PRESENT: Chair Frank Tomczak, Supervisor Cy Deitelhoff, Supervisor Dean Benning, Treasurer Ann Stiemke, and Clerk Ursula Bauer.

THOSE ABSENT: none

MINUTES: Sept. 2025, meeting minutes were presented by the clerk. A motion was made by Cy and seconded by Frank to approve the meeting minutes as presented. Motion carried.

CITIZEN INPUT: none

Item # 1 Discussion & Possible Action Lisa Hawklove 29490 Hawkins Creek Rd. Considering a mobile home on property with foundation and sanitary permit.

Discussion: Lisa is not present at the moment – moving on to Item 2.

Item # 2 Discussion & Possible Action Afton McKenzie 14679 County Hwy NN. CUP and variance for campground. Frank motioned to lift from the table to discuss from last week, 2nd by Cy, Dean concurred.

Discussion: A CUP and variance are needed since the property is Residential. A permanent camper without a slab and septic or holding tank. Afton wanting to start her business, would follow all camping rules. Has an engineer from Portage who is designing the drainage and creating a detailed site map. All garbage would be taken care of by users of the campground and bins/receptacles are available and will have garbage disposed of in Smelcer Repair's Dumpsters. Her sites will have quiet hours, most sites are not seeable from the road, bottled water would be brought in. Average stay is about 3 days although State Law offers up to 14 days. Annual inspections are done by the State/DNR.

Motion by Cy to allow 12-month CUP and variance for the campground, 2nd by Dean, "nay" says Frank. Motion carried.

BACK TO Item # 1 Discussion & Possible Action Lisa Hawklove 29490 Hawkins Creek Rd. Considering a mobile home on property with foundation and sanitary permit. Lisa present.

Discussion: Lisa gave sample of home that would be placed permanently on a slab with septic or sanitary permit to connect to and existing.

Motion by Frank for a CUP for the mobile home with foundation and sanitary permit, 2nd by Cy, Dean concurred. Motion carried.

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Item # 3 Discussion & Possible Action Set sale price for Township Case/IH Tractor and accessories.

Discussion: This includes the mowers. Internet bids may offer \$12K-\$14K with a \$5k retainer. Our township paid \$10K about 6 years ago. We will discuss it again at the next meeting.

Item # 4 Discussion & Possible Action October Town Clean-up October 4th.

Discussion: Large Rolloff is in place, the totes for electrical items have arrived and 2 helpers will work with Nathan and Cy.

REPORTS:

Supervisor Cy- 1. Received call for a camper & Septic on a 40 acre, said to contact the county first. 2. Investigated various CDs for the cemetery account fund. Frank motioned to approve into a 12-month CD at Royal Bank, 2nd by Dean. Motion Passed. 3. Received \$75 from RC for the veteran's graves upkeep. Will be deposited. 4. Jewel is a company that helps w/grants for townships. Westford would need to create a project, and they would offer a reasonable cost for writing the grants.

Supervisor Dean- Culvert's in town were added/fixed. Ditch on Massey Hill is re-established, and the township needs to re-establish the ditch near Drea's property.

Treasurer Ann- 1, Germantown Sanitary and Township accounts balanced. 2. There are squatters in the old Shilo house that the bank will have to address. There may be interest in the sale of the property. 3. Possible tax dates: Dec. 19th from 9-3pm & 20th from 1-6pm, again in January – the 30th and 31st with the same times as December.

Clerk Ursula- RC sent a copy of an old Plat Survey from 1983 Denman property, which is now Daniel's property. Just the 1-acre plot. The DOR Alcohol and Beverage is changing laws regarding Event Venues. All that sell alcohol must obtain a license from the Township.

Foreman Nathan- Continues to mow and will repair the IH and get values for its sale.

Chair Frank- none

Paid Bills

Motion to adjourn by **Frank**. Meeting adjourned **8:31 pm** to **November 13th**.

Minutes submitted by:
Ursula Bauer, Town Clerk

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